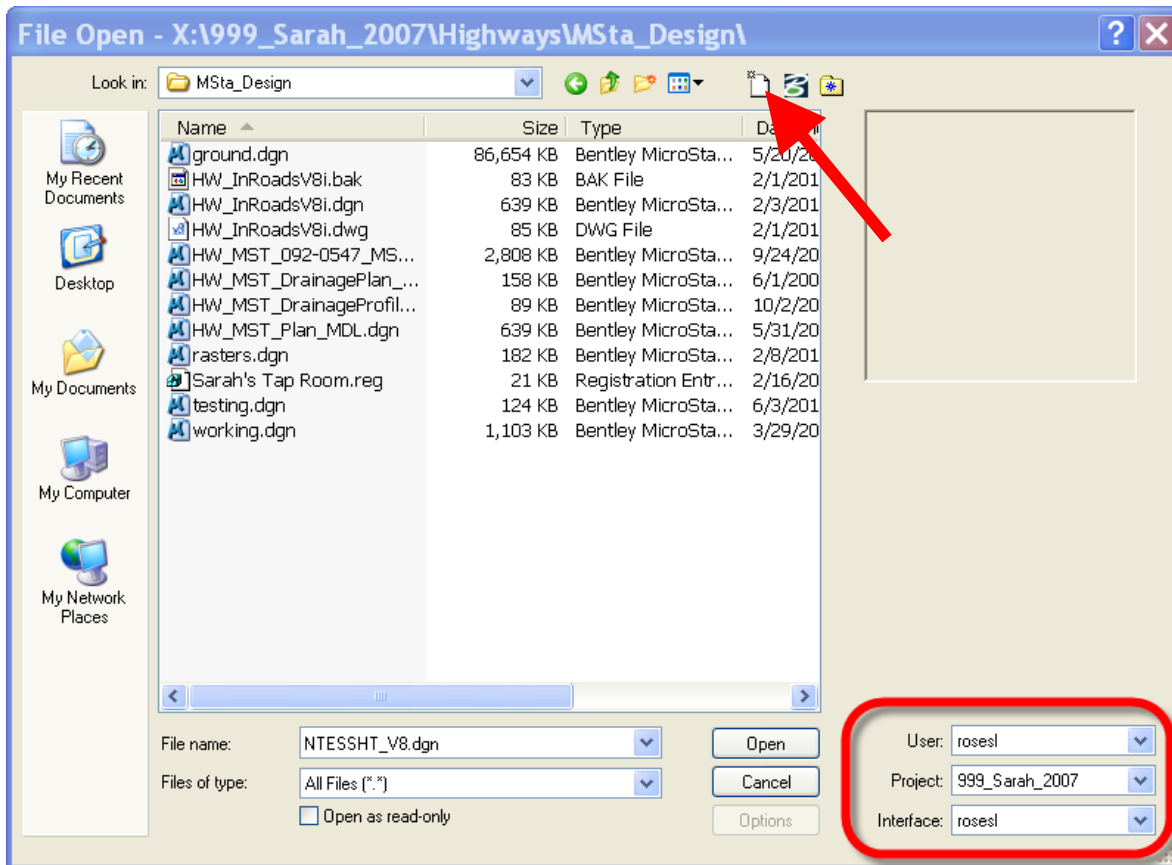# Creating a New MicroStation File
AEC APPLICATIONS
February 7, 2014

1. Open MicroStation through Accounting.

2. Select the Project and make sure the user and interface are set to your login name.

3. Click the **New File** icon or if you are already in a MicroStation file select **File > New**.
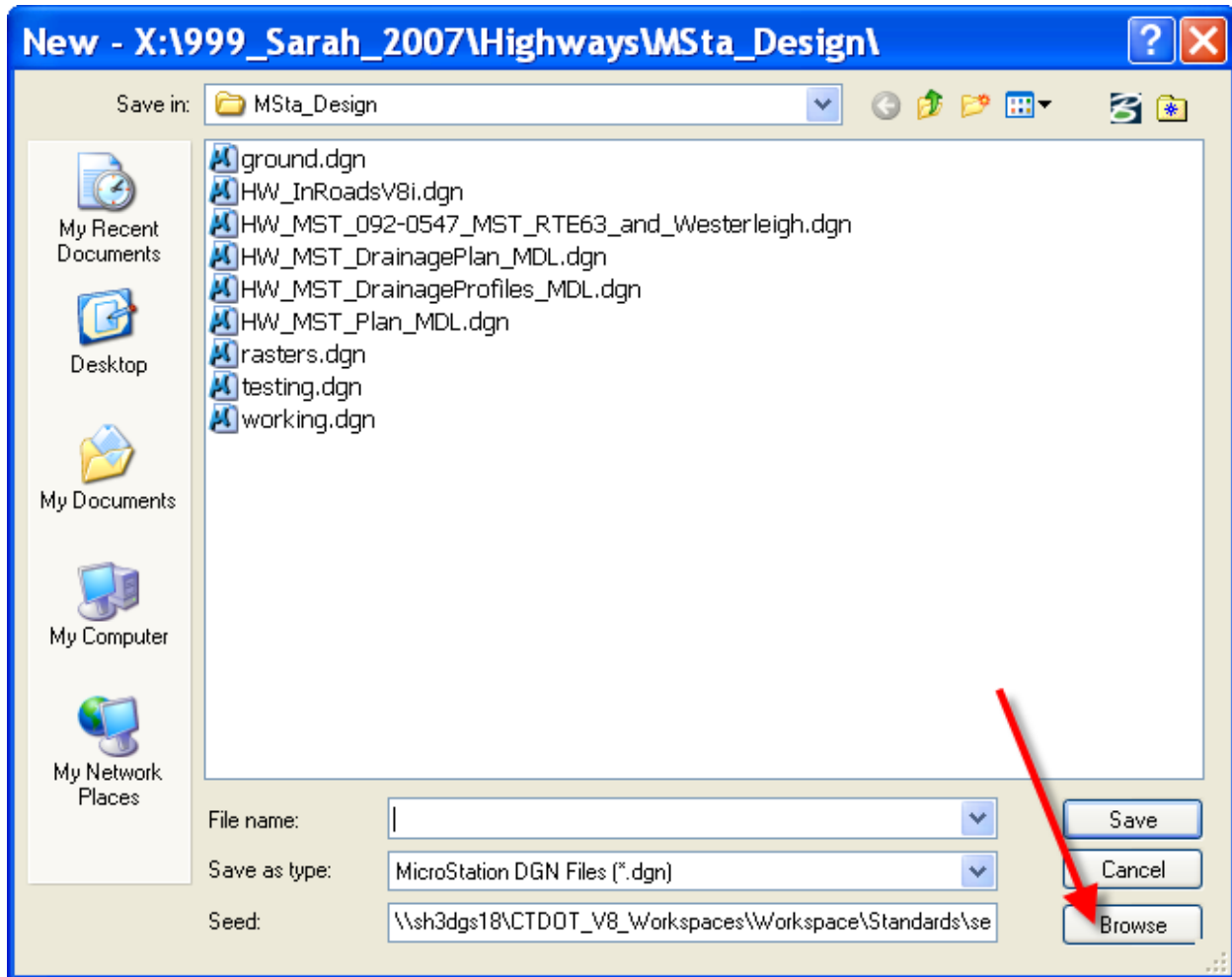
Revised 2-4-14

Creating a New MicroStation File
AEC APPLICATIONS
February 7, 2014

4. Before typing in the file name, check the seed file and hit **Browse** if you wish to change it.

There are several standardized seed files you can select from. They are located in the CTDOT_V8_workspace directory under **Workspace > Standard > seed**.

Geo-referenced seed files:
CT_Design_3D_V8i.dgn   Use to create a 3d design file.
CT_Design_2D_V8i.dgn   Use to create a 2d design file.
CT_Sheet_Civil_3D_V8i.dgn   Use to create 3d cut sheets
CT_Sheet_Civil_2D_V8i.dgn   Use to create 2d cut sheets
Non-geo-referenced seed files:
CT_Sheet_Arch_2D_V8i.dgn   Use for detailing sheets

Creating a New MicroStation File
AEC APPLICATIONS
February 7, 2014

5. Pick the correct seed and select **Open**. Then type in your file name and hit **Save**.